



MOVE-OUT CHECKLIST

_____ Unit Number

_____ Move Out Date

_____ Move Out Checklist to The Romero Group no later than 72 hours before move.

_____ \$100.00 – Move out fee payable to: Market Street Lofts

_____ \$500.00 – Damage deposit payable to: Market Street Lofts (refundable after post move out inspection reveals no damage)

Name of Owner/Tenant moving out: _____

Forwarding Address: _____

For Management use:

Pre-Move out inspection completed on: _____

Post Move out inspection completed on: _____

Entry codes deactivated on: _____

Please return a copy of this completed form along with your owner/tenant info form to:

The Romero Group
Attn: Jerome Simecek
350 Market Street, Suite 304 | PO Box 4100
Basalt, CO 81621-4100
Ph: 970.273.3100 | Fax: 970.797.1851
Jsimecek@romero-group.com



SERVICES

ASSOCIATION MANAGEMENT:

The Romero Group
350 Market St., Suite 304
PO Box 4100
Basalt, CO 81621-4100
Phone: (970) 273-3100
Fax: (970) 797-1851

P.O. BOX W/KEY WILL BE ASSIGNED AT: BASALT POST OFFICE

12 Midland Avenue TTY Service
Basalt, CO 81621 (877)889-2457 / for hearing impaired

(800) ASK-USPS (970) 927-3891
(800) 275-8777 (970) 927-9596 fax

ELECTRIC

HOLY CROSS ENERGY - (970) 945-5491
www.holycross.com

TELEPHONE

SAN ISABEL TELECOM - (970) 277-1000
www.sanisabel.com

INTERNET/CABLE* SATELITE*

COMCAST - (800) 266-2278 DIRECTV - (866) 951-7998
www.comcast.com www.directv.com

**PLEASE NOTE: ONLY ONE OF THE ABOVE CABLE/SATELITE SERVICES CAN BE CONNECTED SINCE THERE IS ONLY ONE FEED PER UNIT.*